

Spartan Spotlight

August 2017

Volume 24 Number 1

Hello and welcome to the 2017-2018 school year! Our vision at Springfield High School and Junior High is: We Read. We Write. We Succeed. Our goal is to encourage our students to grow academically, excel athletically, and blossom artistically throughout their educational journey. Nothing is more exciting than watching a Springfield High School student become a successful, well-rounded adult upon graduation.

The main number for Springfield High School and Junior High is **330-798-1002**

Attendance line for Springfield High School and Junior High is **330-798-1012**

Mr. Shaun Morgan, Principal	Ext. 545201
Mrs. Michelle Warner, Assistant Principal	Ext. 545301
Mr. Todd Lovell, Assistant Principal	Ext. 545302
Mrs. Danielle Starkey, Assistant Principal	Ext. 545202
Mr. Kevin Vaughn, Athletic Director	Ext. 545231 or 330-798-1080
Mrs. Mary Sayers, Secretary	Ext. 545205
Ms. Deby Bretz, Secretary	Ext. 545204
Mrs. Mary Calcei, Attendance Secretary	Ext. 545207
Mrs. Cheryl Glaze, Athletic Secretary	Ext. 545232
Mrs. Kay Greathouse, Student Activities Secretary	Ext. 545212
Attendance Call Off Line	330-798-1012
Mrs. Donna Duffield, Student Services Secretary	Ext. 545220
Mr. Ilario Cusaro, School Counselor: 9-12 (A-J)	Ext. 545222
Mrs. Melinda Weakland, School Counselor: 9-12 (K-Z)	Ext. 545221
Mrs. Kristin Rummer, School Counselor: 7 & 8	Ext. 545307

School Hours

Students who report to school before 7:10 a.m. will wait in the cafeteria to be dismissed to homeroom/first period. **School begins at 7:30 a.m.** For the first few days we will have homeroom to start the day. By the first Friday we will have students report directly to their 1st period classroom. Thus the learning day will begin promptly at 7.30 a.m. Prompt arrival to school will be of critical importance. If a student is not in their first period by 7:30 a.m. they will be marked **Tardy** and must report to the office to sign in for attendance. A student's failure to sign in when tardy will result in a student being marked absent for the day. A phone call is sent home to any student's parent who is tardy or absent before 9:30 a.m.

The end of the school day is 2:30 p.m. Students who are waiting for a ride after 2:30 p.m. will wait outside or in the cafeteria (Door R). Students are not permitted to walk through the building after school.

The Visitor Entrance to the building is Door A; parking spaces are marked for visitors at this location. Visitors to the Athletic Office can enter at the event entrance (Door L). This door is in the back of the building.

Meal Prices for grades 7-12

Regular Price

Breakfast ...1.75 Lunch ...3.00

Reduced Price

Breakfast ...\$.30 Lunch ...\$.40

Students may bring or buy their lunch. Fast food lunches may NOT be delivered or brought in during the lunch period. Students returning from PLCC who buy fast food on their way back to the building *must consume the lunch before entering the building.*

Students once on Campus

Students who ride the bus or are dropped off to school, must enter the building immediately and may not leave the school grounds once dropped off. This policy is also true for Portage Lakes Career Center students who ride the bus back to Springfield mid-day. Students will be issued a skipping school/class consequence for this behavior.

Parking Permits

Proof of insurance, a driver's license, and a parking application (included in this newsletter) are needed when purchasing a permit. Permits will be sold to seniors—August 16; juniors—August 17; sophomores—August 18. Permits must be displayed in car by September 1. Parking permits cost: \$5.00.

Parking Locations

Student spaces are marked in both the lot south of the building and behind the building. **Visitor and staff parking are also identified and students are not permitted to use those spaces.**

Opening of School Schedule

- August 22, 2017 **Orientation Night** for 7th grade students and new students.
Hours: 6:30p.m. - 7:30p.m.
The school will be open for 7th graders, new students and parents to explore the building in a fun way. The program will begin in the auditorium.
- August 23, 2017 All students 7-12 report for a regular school day.
Homerooms will be posted
Students will be given their schedules on this day.
First day of scheduled bus transportation.

High School Exams

For the 2017-2018 school year, the high school students will take their first semester exams on December 19 and December 20. When the students return from winter break, there will be two weeks remaining in the 2nd nine weeks for students to successfully finish the semester.

Phone System/Numbers Voice mail is available 24-hours a day for all staff members. A directory of staff members' numbers can be accessed when you call the school. There is a separate attendance number to call when reporting student absent; this may be called 24-hours a day. Information about any school cancellations or delays or changes in the school day will be sent out via ALL CALL NOW. Please make sure your number is updated with the secretaries. The **attendance number** for calling a student off is: **330-798-1012.**

Information For Grades 7-12 Student Handbooks/Hall Passes

Student Handbooks will be distributed on the first school day. This information can also be found on the website. Students and parents should read and discuss the information in the handbook as building expectations are clearly defined. The Student Code of Conduct can be found in the handbook. *An important building wide policy relating to hall passes is discussed. The policy limits passes to no more than three passes per class per grading period.* Excessive passes being written by the teachers disrupt class activities and learning as well as lead to disruptions in the hallways.

School Forms

Included in this newsletter are school forms to be completed by parents or guardians. These need to be returned to school within the first week. They can be dropped off at the office any weekday between the hours of 7:00 a.m. and 3:00 p.m. Additional forms will be given to students on the first day of school. *This information is critical to taking care of your child's needs.* If any of the contact names or numbers change during the school year, please call the school with the updated information ASAP. Parents/guardians are reminded to sign the office card, as this signature is used when verifying absence notes, early dismissal applications, etc. Students will be released only to individuals listed by the parent on this signed card. Any change in this information must be made in writing or a new card must be completed. ***Students who do not have a card on file cannot be released from school unless a parent/guardian comes into the school.***

Class Fees

Certain classes have either semester or yearly fees. Such classes would include science, 2D and 3D Art, Technology, and Family & Consumer Science classes. The fees range between \$5.⁰⁰ to \$23.⁰⁰. Class fees can be paid in the main office with cash, money order, or a check made payable to *Springfield High School*. Written notices of class fees are not sent home to parents – students are made aware of these class fees by their respective teachers. **Partial payments may be made** in the main office at any time; this includes senior class dues as well. Please see Mrs. Sayers or Mrs. Greathouse in the main office with any questions about fees. **All fees need to be paid in full before graduation or withdrawal from Springfield High School & Junior High. Students owing fees may not participate in some class activities and cannot participate in graduation.**

Consumable Fee

Each student in grades 7-8 is assessed a fee of thirty dollars (\$30.00). This fee is used to offset the cost of paper and other consumable materials used during the school year.

Reporting Student Absences

According to policy adopted by the Springfield Local Board of Educational a student's absence may be excused with communication from parent/guardian within seven days of said absence.

Details of the Attendance Policy are included in the Student Handbook which is posted on the school website. Students with excessive unexcused absences are referred to the Attendance Officer. The Springfield Police officers work with the schools to improve student attendance and assist parents in getting students to school.

Dress Code

The dress code is outlined in the Student Handbook. It is also posted on the website to assist students and parents in their school clothing shopping. Please read it as the expectation is that students will report to school dressed appropriately according to the policy provided. Specific information about appropriate shirts, short/skirt length, and pants/leggings is provided in the handbook. Wearing inappropriate items will result in a call home or assignment to ISS until a change of clothing is provided. Please note the "pop can guide" as a means to check skirt and short length.

School Portraits (Underclass)

Students in grades 7-12 will have their school portraits taken by **Ripcho Studios** on **Tuesday, September 26, 2017**. Information about the availability and pricing of various portrait packages will be sent home with students one week previous to picture date. All students will have their pictures taken for use on school records and yearbook, even if a portrait package is not purchased.

On this date seniors will have their pictures taken for these uses without charge. This picture may not be used for the senior yearbook/composite since the official senior photographer is Woodard Studios.

Class of 2018 Information

Prestige Portraits, formerly known as Woodard Photographic, is the official photographer for the senior class and yearbook. While seniors may have their portraits taken by any studio, they will need to get a picture taken for the Yearbook by Prestige **at no cost to the student (details below)**.

Seniors should have received information from Prestige Portraits about the availability of portrait packages, pricing and how to schedule an appointment for a portrait sitting. Prestige Studio is located in West Akron on North Cleveland-Massillon Road. For students who do not want to go to the studio, Prestige will be at both Springfield High School and Portage Lakes Career Center to take the free senior photo on the dates and times listed below. The students will be reminded of the date by PA announcement, the website, and a phone call home.

Yearbook/Composite pictures will be taken by Prestige as follows:

- Portage Lakes Career Center – October 26th from 7:45 – 8:45
- Springfield High School – October 26th from 9:45 – 11:45

Students at both schools need to follow directions given on the morning announcements about signing up for this picture session. **This will be the only date that the photographer will be in the school; any other “free session” will require travel to Prestige’s studio.**

Graduation

Graduation will be on Friday, June 1, 2018 at E.J. Thomas Hall on the University of Akron campus. Information about ordering graduation items will be sent home throughout the winter beginning with ordering announcements in November. A senior class meeting will be held on October 4th during the AM Spartan Period at which time all senior items and the Jostens’ representative will provide information to the students. The graduation cap and gown will be ordered from Jostens and payment will be made directly to them.

Josten’s Dates to remember

- October 4th** Jostens –Class meetings with Senior (a.m.) and Sophomore Class (p.m.)
- October 11th** Jostens at Springfield High – during lunch periods – first opportunity for placing student orders for caps/gowns/announcements and first day for ring orders.
- October 18th** Jostens - Order Day for student orders for caps/gowns/announcements

The students will pay Josten’s directly for their cap and gown.

Senior Dues

Senior dues for the 2017-18 school year will be \$35 payable in the main office to Kay Greathouse. Checks should be made payable to Springfield High School. Dues help defray the cost of graduation, senior breakfast, prom, after prom, etc. Even if you do not participate in all of these functions the dues help the entire graduating class. **Please pay your senior dues before Winter Vacation.**

High School & Junior High Early Release Dates for the 2017-18 School Year

Buses will run at 1:30p.m. on the following dates. Students attending Portage Lakes Career Center will return to SHS at 1:30p.m. to ride buses home.

September 7, 2017
October 12, 2017
November 16, 2017
December 14, 2017
January 18, 2018
February 15, 2018
March 22, 2018
April 5, 2018
May 17, 2018

Early Dismissal Guidelines For Grades 7-12

In a continuing effort to ensure a safe, secure school environment the following guidelines will be followed when releasing students from our supervision:

Students requesting to leave school early must complete an Early Dismissal (ED) application and return it to the office **prior to 7:25 a.m.** on the day the student needs to leave early. Early Dismissal forms may be picked up in the office. The application must be signed by the parent or have a note attached. **An administrator will review the application and will grant or deny the requested application based on the reasons given for the request.** Parents may be contacted to discuss the student's request. **Unless the office has an emergency medical form and an office card on file for the current school year, students will not be granted an early dismissal.**

The person picking up a student during the school day must come into the office and be prepared to show a photo ID if needed.

In case of **emergency**, a parent may come to the office to sign out a student. Please allow adequate time for the student to be located and called to the office. Class change time, lunch periods, and the end of the school day are times when it may take longer to locate a particular student. **Again, if forms are not on file, the parent/guardian may come to the office to sign the student out and to fill out the necessary forms. This procedure is in place for the safety of the students.**

Vacations during the School Year

Parents are encouraged not to take their child out of school for vacations. When a family vacation must be scheduled during the school year, **the student must complete a Vacation Slip and have it approved by the Principal PRIOR to vacation in order for the absence to be excused.** Excused absences for vacation are limited to five school days. Vacation slips may not be submitted after the fact.

Athletic Schedules On Website

Go to Springfieldspartans.org, **click** on schools, **click** on High School, **click** on Sports Schedules and that will direct you to the **online schedule program**. All activities are updated as changes and/or cancellations occur. Maps and directions to away game locations are available at this site.

Support The Red and Gray



BOOSTER CLUB: The Sports Boosters are selling Spartan Wear that will be available at all home football games.

FANTASTIC PASSES are available in the athletic office. Passes are \$40.⁰⁰ but will admit you into \$60.⁰⁰ worth of events.

Fall Sports

The Homecoming game will be October 13 against Field. The Homecoming dance will be on October 14.

Tickets for all varsity football games are \$4.⁰⁰ student pre-sale and \$6.⁰⁰ for both students and adults at the gate.

Three Easy Steps to help support your school



• **Step 1: Clip Box Tops.**

School supporters clip the familiar Box Tops coupons from hundreds of participating products and send them to your school. Each Box Top is worth 10¢.

• **Step 2: Collect Box Tops.**

You collect the Box Tops coupons and turn them in to the main office.

• **Step 3: Your School Earns Cash.**

Twice each year, your school receives a check for the Box Tops Coupons you've submitted. This money helps support the educational program.

DRESS CODE POLICY

Springfield High School and Junior High expects students to voluntarily comply with the dress code. Failure to comply with the dress code guidelines is considered insubordination and will be treated as such. The school administration shall enforce these guidelines and reserves the right to make the final decisions regarding the dress code.

General Guidelines: *applies to both the school day and all school events including awards programs and performances.* Clothing must be worn as designed.

1. A garment that is sheer, "see through" or shows skin, another item of clothing must be used to provide coverage.
2. Tank tops, narrow strapped tops or dresses must have a covering – the body area from the neck to shoulder must be covered. Tube tops, halters or bare midriffs are not permitted.
3. Muscle T's, or low-cut (armhole) openings in shirts (i.e. NBA shirts) may not be worn without a school approved shirt underneath. *Students are permitted to wear sleeveless shirts/tops but may NOT wear low-cut arm holes. Shirts that have been altered by cutting or tearing may not be worn.*
4. Clothing/Items on property may not have obscene, sexual undertones or inappropriate messages (i.e. "double meaning" messages or shirts with Confederate Flags, Playboy logos, F.R.B.R (For Rednecks By Rednecks) with Confederate Flag Logo, Hooters and many of the current Nike shirts with sayings, etc.), drug references tobacco products, and alcohol products.
5. Skirt/Shorts length: skirts/dresses and shorts must be worn at the natural waist and come within a 12 oz. regular size pop can height. The length must meet this requirement all around the bottom of the garment if you have a bare leg. Test: kneel down next to a pop can and the skirts/dresses or shorts must touch the top of the can or the clothing item is too short. If an item is in question, this test will be used to determine school appropriate shorts or skirts. ****Skirts/dresses and shorts can be worn to fingertip length if leggings are worn underneath.**
6. Pants – are to be secured with a belt. Underwear must be covered even when seated. Oversized clothing that compromises the safety of students is not permitted.
7. Pajama bottoms or flannel material pants are not permitted.
8. No holes anywhere on the pants. No exposed skin.
9. Tops/blouses – must naturally fall below the waistline of pants, skirts, or shorts even when hands are raised above the head. The top must be long enough to tuck inside the waistband even when seated. It should not be necessary to pull, stretch, or tug at a top to make it cover the waistband when sitting or standing.
10. No cleavage may be visible at any time. *If in doubt, wear a collared shirt or a top within two inches of the collarbone.*

PERSONAL PROPERTY POLICY:

1. Purses that are oversized purses are not permitted. To determine appropriate size, if the purse is large enough to carry

a textbook it is considered a book bag and must be mesh or see-through.

2. Foot apparel must be designed for street wear must be worn at all times. Items such as slippers and cleats are not permitted.
3. Studded accessories or chains – such as those attached to wallets or chokers are not permitted. This includes rings or jewelry with sharp points or surfaces.
4. Sunglasses and Head coverings – such as hats and/or bandannas, sunglasses are not permitted to be worn inside the school unless approved by the principal, a physician, and/or the school nurse. These items are to be removed when entering the school and placed in lockers. They are not to be carried around all day.
5. Outdoor coats, jackets, gloves and blankets are not to be worn in the building. These must be stored in the student's locker. Students who believe the building is too cold should wear sweaters/sweatshirts. The following items are not permitted in the classroom and must be stored in the student's locker: Coats, back packs, tote/computer bags, briefcases, or storage devices
6. Jewelry - belts, necklaces, bracelets, and rings that could produce injury if they come in contact with another student may not be worn (i.e. sharp metal such as studs, chains, etc.)
7. Back Packs and String Bags: Students will be permitted to carry/wear a see-through/mesh bag throughout the school day for items such as pens, pencils, calculators. Backpacks may only be used to and from school and must be stored in students' lockers.

****Non-Mesh/See-through/ Book bags may NOT be carried throughout the school day. This policy will be strictly enforced. If a student is unable to find a see through and/or mesh bag they may purchase one in the school store.**

Consequences for Dress Code & Personal Property Policies:

A referral slip will be sent to the office and students will be required to change clothes/correct offense or remain in ISS for the day and:

- 1st offense:** Inappropriate accessories may be confiscated. Written warning will be issued.
- 2nd offense:** Student will be assigned a school detention.
- 3rd offense:** Student will be assigned Friday School and further offenses will result in suspension.

Time spent outside of the classroom to deal with the above code issues is unexcused time.

Students who are representing Springfield High School and Junior High at an official function or public event may be required to follow specific dress requirements. Usually, this applies but is not limited to athletic teams, cheerleaders, bands and other such groups.

The following items are not permitted in the classroom or any other instructional area during the school day and must be stored in the student's locker: Coats, book bags, tote/computer bags, briefcases, or storage devices

Back Packs and String Bags: Students will be permitted to carry/wear a see-through/mesh bag throughout the school day (for items such as pens, pencils, calculators, etc.). Non-Mesh/See-through Book bags may **NOT** be carried throughout the school day. This policy will be strictly enforced. If a student is unable to find a see through and/or mesh bag they may purchase one in the school store.

- Purses - Oversized purses are not permitted. To determine appropriate size, if the purse is large enough to carry a textbook it is considered a book bag and must be mesh or see-through.
- Foot apparel – designed for street wear must be worn at all times. Items such as slippers and cleats are not permitted.
- Studded accessories or chains – such as those attached to wallets or chokers are not permitted. This includes rings or jewelry with sharp points or surfaces.
- Sunglasses and Head coverings – such as hats and/or bandannas, sunglasses are not permitted to be worn inside the school unless approved by the principal, a physician, and/or the school nurse. These items are to be removed when entering the school and placed in lockers. They are not to be carried around all day.
- Outdoor coats, jackets, gloves and blankets are not to be worn in the building. These must be stored in the student's locker. Students who believe the building is too cold should wear sweaters/sweatshirts.

- Jewelry - belts, necklaces, bracelets, and rings that could produce injury if they come in contact with another student may not be worn (i.e. sharp metal such as studs, chains, etc.)

The following are procedures for violations of the dress code:

1st offense: Students will be sent to the main office. Student will change clothes, will be sent home to change his/her clothes, or remain in ISS for the day. Inappropriate accessories will be confiscated. Parents will be contacted. Time spent outside of the classroom to deal with dress code issues is unexcused time.

2nd offense: Same as 1st offense. In addition, student will be assigned a school detention.

3rd offense: Same as 1st offense. In addition, student will be assigned Friday School and further offenses will result in suspension.

Students who are representing Springfield High School and Junior High at an official function or public event may be required to follow specific dress requirements. Usually, this applies to athletic teams, cheerleaders, bands, majorettes, and other such groups.

Physical Education Waiver

On July 21, 2015 the Springfield Board of Education approved a policy for a physical education waiver as an option for the students of Springfield High School. Students at Springfield High School will have the opportunity to have required Physical Education classes waived by participating in any athletic program offered by Springfield Local Schools, marching band, or cheerleading.

Students choosing this option must be involved from the beginning of the season until the very end of the season. Any student who is removed or quits a program during the season will not receive the waiver.

A student must participate for two full seasons to earn the Physical Education waiver. The two-season requirement may be made up of any combination of athletics, marching band, or cheerleading. You may not use a combination of one semester of class and one season to meet the requirement.

You will not receive credit for Physical Education; the requirement for Phys. Ed. is simply waived. You must take an additional elective to make up this half credit before graduation. This policy takes effect during the 2015–2016 school year and may not be applied retroactively.

Meningococcal vaccine due by September 11 for incoming 7th and 12th grade students

Dear Parents/Guardians of Seniors,

Beginning with the 2016-17 school year, the Ohio Department of Health School Immunization Requirements have been revised to include two (2) doses of Meningococcal (MCV4) vaccine to be administered before a student enters the 12th grade.

If the first dose of MCV4 was administered on or after the 16th birthday a second dose is not required. If a pupil is in the 12th grade and is 15 years of age or younger, only one (1) dose is required.

Dear Parents/Guardians of 7th Graders,

Beginning with the 2016-17 school year, the Ohio Department of Health School Immunization Requirements have been revised to include one (1) doses of Meningococcal (MCV4) vaccine to be administered before a student enters the 7th grade.

If the first dose of MCV4 was administered on or after the 16th birthday a second dose is not required. If a pupil is in the 12th grade and is 15 years of age or younger, only one (1) dose is required.

Please see the attached letters for more information. Springfield Local School District is in partnership with PSI in providing a free clinic for students to get these vaccinations. This clinic will be held on September 7 at the High School Jr. High building. There will also be a flu shot clinic at the same time and place.