

Date: \_\_\_\_\_

# SPRINGFIELD LOCAL SCHOOL

2012-2013

## OPEN ENROLLMENT APPLICATION

(2960 Sanitarium Road, Akron, Ohio 44312, Attn: Cathy Grubbs)

**All Information on the registration must be complete or application will be rejected  
ALL APPLICANTS MUST PROVIDE A COPY OF THE BIRTH CERTIFICATE AND TWO (2) PROOFS OF RESIDENCY**

Student Name \_\_\_\_\_  
Last First Middle

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Grade Level for 12/13 school year \_\_\_\_\_ Home Phone \_\_\_\_\_

Birth Date: \_\_\_\_\_ Sex: M \_\_\_\_\_ F \_\_\_\_\_

**Ethnicity:** Is the student Hispanic/Latino Yes \_\_\_\_\_ No \_\_\_\_\_

**Race:** Is the student from one or more of the following races (**circle all that apply**) White / Non-Hispanic  
Hispanic/Latino Asian Black/ African-American  
Native Hawaiian or Pacific Islander American Indian or Alaskan Native

Parent/Guardian Name \_\_\_\_\_ Spouse's Name \_\_\_\_\_

School Child Currently Attends \_\_\_\_\_

School District of Residence( **based on the home address**) \_\_\_\_\_

Has student been suspended or expelled during the 2011-2012 school year Yes \_\_\_\_\_ No \_\_\_\_\_

Sibling Information: Names of brother(s)/sister(s) currently enrolled in the school district which you are applying

Name \_\_\_\_\_ School \_\_\_\_\_

Name \_\_\_\_\_ School \_\_\_\_\_

### Special Education Students Only

Please fill out the following information only if the student requesting the application has an IEP (Individualized Education Plan), MFE (Multifactor Evaluation) or is enrolled in a Special Education program.

Specific Learning Disability _____	Cognitive Disabilities _____
Multiple Disabilities _____	Emotional Disturbance _____
Speech or Language Impairment _____	Deaf - Blindness _____
Other Health Impairment (Major) _____	Traumatic Brain Injury _____
Other Health Impairment (Minor) _____	Orthopedic Impairment _____
Visual Impairment _____	Autism _____
Deafness _____	504 Plan _____

**Please provide copy of IEP and MFE**

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Approved By \_\_\_\_\_ Date \_\_\_\_\_

Denied By \_\_\_\_\_ Date \_\_\_\_\_

## Open Enrollment Guidelines

Your application will not be processed if it is not filled out completely and correctly. Application will be accepted no earlier than January 1 and no later than September 1. Once a student has been accepted by the educating district,

the student is expected to remain in that district the entire school year. Upon request, all open enrollment applications will be date - and time - recorded.

## **Application Approval**

### **Space:**

A student will not be approved if the grade level and/or classes are filled to capacity. If there is limited space in a building or grade level, students who have brothers and sisters already attending the school will be given first priority.

### **Behavior:**

If a student has been suspended or expelled from his/her resident school for 10 or more days, he/ she will not be accepted through open enrollment.

### **Address Change:**

If at any time during the school year there has been a change of address, it is essential that you notify the school where the student attends. You must complete a new application if your resident address changes. Two (2) proofs of residency is required to process your open enrollment application.

### **Custody:**

In some situations, legal proof of custody may be required.

### **Attendance:**

Students are expected to adhere to the district's attendance policy.

### **Special Education:**

Students with disabilities may apply for open enrollment, but they may only attend a school where they can be reasonably accommodated. All open enrollment applications involving special education students will be reviewed by the department of special education.

If it is discovered after registration that the student has an active IEP (Individual Education Plan), that student may be returned to the resident district if appropriate accommodations cannot be provided. A copy of the student's IEP and MFE (Multi-Factor Evaluation) must be provided at the time of registration.

### **Please Note:**

You will be notified by letter and/or telephone call prior to the beginning of the school year as to your child's status.

### **High School Athletic Eligibility:**

The OHSAA bylaws determine the eligibility for students enrolled in grades 9 -12

## **School transportation is not provided for students enrolled through open enrollment**